

Alabama requires a minimum of 8 weeks of interventions documented by PST team prior to a referral to SPED. Based on the FPCS approved RTI plan, the following information is required in the individual student PST file PRIOR to a special education referral or 504 referral and should be turned into SPED/ 504 department with a completed SPED or 504 Referral from the PST Team. This information becomes part of a student's special educational records once referred.

FORT PAYNE CITY SCHOOL PST TEAM REQUIREMENTS FOR RTI:

Tiered Instruction and Intervention for Grades K-12:

Tier I

___ Documentation of Core instruction in general education classroom;

___ Documentation required of effectiveness of differentiated interventions to meet individual student needs.

Also, prior to moving to Tier II:

___ Documentation of specific reason referred to Tier II with universal screening data included,

___ Documentation: At the time of Tier II referral, the counselor will request Vision and Hearing screening to be performed by the nurse to rule out vision and hearing issues

___ Documentation of letter sent home from PST Team informing parent of moving student to Tier II

Tier II

Documentation required:

___ Detailed Referral to Teir II

___ Detailed Tier II Plan to include effective, differentiated intervention and accommodations embedded in all general education content classes (specific detail of interventions and outcomes) Examples in RTI plan.

___ Documentation of weekly Progress report sent home to the parent, detailing intervention program being utilized and student progress in the program

___ At the end of six weeks intervention, PST team meets and teacher presents all intervention data and documentation of student outcome (Example a rate of improvement progress chart) and PST Team determines if Tier III intervention is required at this time.

___ Documentation of letter sent home from PST Team informing parent of moving student to Tier III with intervention data and documentation of student outcome from Tier II.

Tier III

Intensive intervention classes

Documentation Required:

___ Amount of time daily, 5 days weekly of class and dates student attended.

___ SRB Program used daily and person responsible

___ Data from 3 universal screenings, or the number completed within the year to date

___ Documentation when parent was informed weekly of student progress

___ Documentation of the accommodations in classroom and progress or lack of progress student made in Tier III, including the program used, student baseline data, weekly progress in program, and end of progress monitoring data in a rate of improvement progress chart must be included in SPED referral packet and a copy sent home to the parent also informing the parent that PST Team decision. Student remains in Tier III until IEP is developed to address needs if eligible.

- Parent Referrals Trigger IMMEDIATE TEIR III interventions to occur simultaneously during referral process. The Plan must go in effect the day the referral is signed or as soon as possible after the meeting.